



SAMPLING REQUEST FORM

Show Name: _____ Show Date: _____

Company Name: _____ Contact: _____

Phone: _____ Email: _____

Address: _____ Suite/Apt: _____

City: _____ State: _____ Zip Code: _____

If different from above, please fill in info for the on-site contact.

Contact: _____ Phone: _____

Product(s) to sample:

Brief description of dispensing method:

Sampling Guidelines:

- All food and beverage sampling must be pre-approved by the venue.
- Food and beverage samples are limited to 3 oz or less.
- Samples must be provided at no charge.
- Exhibitor must provide proof of liability insurance. **Rochester Convention Center Management Corporation** must be added as additionally insured.
- Health permits are required. A temporary food permit from the Monroe County Health Department is required for any food items requiring refrigeration or cooking on site.
- Depending on the material of the show floor, you may be required to supply floor covering within your booth. i.e. plastic, carpeting, tarp. Please refer to your exhibitor kit for these details.

Show Management reserves the right to remove any items which do not meet these requirements.

****IMPORTANT****

When submitting this form, you must use " RO - Sampling Request Form " as the subject line.

This will ensure the request has been received by ACS.

All Sampling Request Forms **must** be submitted to rpalmer@rcc.com by 2 weeks prior to the show.

If you have any questions please contact us at (516) 422-8100.

American Consumer Shows
Phone: (888) 433.EXPO (3976) (516) 422.8100 Fax: (888) 580.3977
Web: acsshows.com | Email: info@acsshows.com